**APPENDIX A**

**Written report for Peninsula GP ST Committee**

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| **Name of regional rep:**  | **Region:**  | **Time period for report:**  |
| **Is this report confidential?** Yes/ No (delete as required) |
| **Education and training/ LETB matters:**  |
| **Lead employer matters (including contracts):**  |
| **Out of hours:**  |
| **General comments (exams/ e-portfolio):** |
| **Maternity/less than full time training (LTFT):**  |
| **Hospital GP placements (including rota issues/banding appeals):**  |
| **Summary other meetings attended (RCGP/BMA):**  |
| **Any action points to be followed up by committee/HEE:**  |
| **AOB:**  |

When complete, please email your report to jemma.waugh@southwest.hee.nhs.uk